

**City of Selah
Council Minutes**

October 11, 2005

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Jones called the meeting to order at 4:04pm.

B. Roll Call

Members Present: Brian Harris, Jerry Kobes, Keith Larson, Allen Schmid, Herb Schmidt,

Members Excused: Pete McNew, Scott Smeback

Staff Present: Frank Sweet, City Supervisor; Bob Noe, City Attorney; Rick Gutierrez, Police Chief; Jerry Davis, Fire Chief; Joe Henne, Public Works Director; Dennis Davison, Community Planner; Jeff Hagler, Parks & Recreation Director

C. Pledge of Allegiance

Councilman Schmidt led the Pledge of Allegiance. Pastor Jim Robbins of Selah Celebration Church led the group in prayer.

D. Agenda Changes

Councilman Schmid moved to add an Executive Session for real estate.

E. Public Appearances

Mayor Jones called Mike Trammel and Bill Harris out of the audience. He presented the Community Pride Award to Mike Trammel and Pepsi stating that for the last 30 years, he's been involved with youth and with Pepsi Cola, the Noel Family and the Trammel family. He stated Mike Trammel is carrying on that tradition of support for kids' activities.

Bill Harris introduced himself as a representative of the Greater Yakima Girls' Softball Association, which has existed for twenty years, largely because of the support of local businesses. He stated Mike Trammel and Pepsi have donated four new state-of-the-art scoreboards with wireless remotes for Carlon Park. He estimates the cost of these scoreboards at about \$30,000. The Council and staff rose to honor Mr. Trammel.

Councilman Jerry Kobes called Deputy Fire Chief Gary Hanna forward. He described the Fire Department as typically having their "ducks in a row." He presented the Deputy Chief with four firefighter ducks.

F. Getting To Know Our Businesses

G. Communications

1. Oral
2. Written

H. Proclamations/Announcements

I. Consent Agenda

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

- * 1. Approval of Minutes: Council Meeting September 27, 2005
- * 2. Approval of Claims & Payroll: Claims check nos. 46093 – 46094 for a total of \$974.43, Claims check nos. 46095 – 46127 + 46094 for a total of \$117,483.80 and Payroll check nos. 57031 – 57114 for a total of \$147,062.87.

Councilman Schmidt moved to add Resolution M-1 to the Consent Agenda. Councilman Keith Larson seconded. Motion carried.

Mayor Jones read the Consent Agenda as amended.

Councilman Larson moved and Councilman Schmid seconded to approve the Consent Agenda as read. By voice vote, motion carried unanimously.

J. Public Hearings

K. New Business

L. Old Business

M. Resolutions

- * 1. Resolution Authorizing the Mayor To Sign an Updated Section 125 Cafeteria Plan

N. Ordinances

1. Ordinance of the City of Selah Declaring the Maintenance of an "All-Inclusive" Index of Every Public Record To Be unduly Burdensome upon City Administration; Providing for Severability, and Establishing an Effective Date

City Attorney Bob Noe addressed Ordinance N-1 saying that RCW 4217 literally requires all public agencies to maintain an extensive index of all public records. He stated we'd need a full time person to maintain that index for all of the City's departments. The law gives us this "out" if that would be burdensome.

Councilman Kobes asked how one determines what constitutes a public record.

The City Attorney stated the law lists about twenty-eight exemptions from public disclosure, for example attorney/client communications, memos that don't see action, police internal investigations. but all others are public record. He stated if the City receives a request, it is examined, and if it is for a public record, the request is granted.

Councilman Schmidt reiterated if a communication is not acted upon, then it isn't public record.

Mr. Noe said that exemption is a gray area, because if a City deliberately withholds documents, it can be fined.

Councilman Larson moved approval of the Ordinance of the City of Selah Declaring the Maintenance of an "All-Inclusive" Index of Every Public Record To Be unduly Burdensome upon City Administration; Providing for Severability, and Establishing an Effective Date. Councilman Schmidt seconded. Roll was called: Councilman Schmid – yes; Councilman Schmidt – yes; Councilman Larson – yes; Councilman Kobes – yes; Councilman Harris – yes. Motion carried unanimously.

2. Ordinance Amending the 2005 Budget for Civic Center Administrative Payments

City Supervisor Frank Sweet stated Ordinance N-2 amends the budget to reflect the Council's previous action to increase funding for the Civic Center renovations.

Councilman Kobes moved approval of the Ordinance Amending the 2005 Budget for Civic Center Administrative Payments. Councilman Schmid seconded. Roll was called: Councilman Schmid – yes; Councilman Schmidt – yes; Councilman Larson – yes; Councilman Kobes – yes; Councilman Harris – yes. Motion carried unanimously.

Mayor Jones explained to the audience that Councilman Larson's father Vern has been in the process of renovating the Civic Center and now is working on the north section.

O. Communications

1. Oral

P. Reports/Announcements

1. Mayor
2. Council Members
3. Boards
4. Departmental
 - a. Police Department Monthly Report – August 2005
 - b. Planning Commission Minutes of August 2, 2005 – Approved

Deputy Fire Chief Gary Hanna stated Fire Prevention Week is this week. He reminded those present to blow candles out when they leave home.

Public Works Director Joe Henne reported contractors are proceeding with North Park Drive, and his department is getting ready for winter. He stated deicing brine is almost \$1 a gallon.

City Supervisor Frank Sweet handed out the preliminary 2006 budget, stating the meetings with Department Heads begin October 17. He reviewed the budget meeting process. He stated that the

preliminary budget projects an 8% increase in water rates, a 6% increase in sewer rates and at this point in time does not project a garbage rate increase. He stated the budget projects a 3 1/2% salary increase, and he anticipates a 3.4 to 3.5% increase in benefits as well. He said the first page shows the General Fund broken down by departments showing a deficit of \$25,790. He stated projected revenues are up and he anticipates lots of capital outlays. He stated anticipated operating fund revenues are \$12,843,266 with \$7,240,045 in operating expenditures and capital outlay of \$8,247,098. Including the rest of the funds anticipated revenues are \$13,864,988 with operating expenditures of \$8,156,799 and capital outlay of \$8,862,098. He predicted things will be tight again this year, but said this is a reasonably good place to start. He said Department Heads have done a great job so far. He stated there are major increases in fuel and supplies. During November the Council will have an opportunity to sit down with Department Heads.

Mayor Jones stated this is a growing community. He reported Lt. Colonel Nohmer informed him its not if, it is when the Federal government will put \$1 billion into the Training Center. He predicted the population of Selah could double within a year. He stated we do have adequate water and sewer facilities to handle that kind of growth.

The City Supervisor stated that is another reason the Council has been looking at capital improvements and economic development.

Mayor Jones stated there have been major street improvements this year.

Councilman Harris stated he has noticed the support for high school sports by members of the student body. He praised that support.

Councilman Schmidt pointed out that Chief Gutierrez reported 265 traffic stops. He cautioned students that speed kills, saying it's important that we pay attention to our driving habits.

Councilman Kobes asked the City Supervisor about reports from the Wastewater Treatment Plant. The City Supervisor responded that those reports are still coming in monthly, and he will make sure the Council gets them.

City Attorney Bob Noe reported there are a couple of litigation matters going on, and he will provide Council Members with a memo on them. He stated the South Selah Neighborhood Assn. lawsuit action is a sealed review, and November 17 will be the initial hearing. He reported he will be gone Wednesday through Friday for the Municipal Attorneys' Meeting.

Mayor Jones stated he directed Chief Gutierrez to slow traffic down around north 1st street at the request of school officials.

Parks & Recreation Director Jeff Hagler reported they are having a great fall soccer season with 600 kids in the program. He further reported the Skateboard Park is open, and twenty-five to thirty kids are on it at a time after school.

Public Works Director Joe Henne reported there will be a meeting at 1:00pm this Thursday with Pacific Power.

Mayor Jones introduced Denise Nichols and Paul Overby candidates for Council positions. He stated Saturday morning he will be cutting sound board at 9:00am for the Civic Center and invited others to help.

Councilman Schmid suggested students needing Community Service time volunteer to help at the civic Center.

Mayor Jones declared a five-minute recess and asked high school students to come forward to have their paperwork signed.

The Council moved into Executive Session at 4:50pm.

Q. Executive Session

R. Adjournment

The Council moved back into regular Session at 5:34pm.

Council Member Schmidt moved and Council Member Larson seconded that the meeting be adjourned. By voice vote, the motion passed unanimously. The meeting adjourned at 5:35pm.

Robert L. Jones, Mayor

Gerald Kobes, Council Member

Keith Larson, Council Member

(Excused)

Peter McNew, Council Member

Brian Harris, Council Member

Herb Schmidt, Council Member

(Excused)

Scott Smeback, Council Member

Allen Schmid, Council Member

ATTEST:

Dale E. Novobielski, Clerk/Treasurer